

GRADUATION APPLICATION REQUIREMENTS FOR ENGINEERING MAJORS

School of Engineering, San Francisco State University

SPRING 2010 GRADUATION DATE

DEADLINES:

5:00 p.m., Thurs., February 4	Submit all forms & documentation to the Engineering Office, SCI 163.
5:00 p.m., Wed., February 10	Check the status of your major application as posted on your Program Head's office door. Check the status of your GE application on door at SCI-163.
5:00 p.m., Tue., February 16	Approved applications will be ready to be picked up from the Engineering Office.
4:00 p.m., Fri., February 19	Applications must be submitted to the University for final approval. Take them to the Student Services building One-Stop desk. <u>NO LATE APPLICATIONS WILL BE ACCEPTED!</u> <i>NO EXCEPTIONS!</i>

FORMS AND DOCUMENTATIONS FOR APPLICATION FOR ENGINEERING MAJOR:

- 1. Engineering BS Degree – Graduation Documentation Coversheet**
 - Obtain from Engineering office, SCI 163
 - Or download from http://engineering.sfsu.edu/current_students/graduation/index.html
 - Follow instructions on Coversheet
- 2. Engineering General Education – Graduation Documentation Coversheet**
 - Obtain from Engineering office, SCI 163
 - Or download from http://engineering.sfsu.edu/current_students/graduation/index.html
 - Follow instructions on Coversheet.
- 3. You must file your application at One-Stop desk yourself**
 - You must pick up your approved application from the School of Engineering and deliver it to the One-Stop desk in the Student Services building.
 - You have not completed your application process until it has been submitted to the University and the application fee has been paid.
 - The School of Engineering is not responsible for approved applications that are not picked up and properly filed with the University.