

GRADUATION APPLICATION REQUIREMENTS FOR ENGINEERING MAJORS

School of Engineering

Spring 2017 GRADUATION DATE

DEADLINES:

5:00 p.m. Thursday, February 2	Submit all forms & documentation to the Engineering Office, SCI 163.
5:00 p.m., Wed., February 8	Check the status of your major application as posted on your Program Head's office door. Check the status of your GE application on door at SCI-163.
5:00 p.m., Tuesday, February 14	Approved applications will be ready to be picked up from the Engineering Office.
5:00 p.m., Thursday, February 16	Applications must be submitted to the University for final approval. Take them to the Student Services building One-Stop desk. <u>NO LATE APPLICATIONS WILL BE ACCEPTED!</u> <i>NO EXCEPTIONS!</i>

FORMS AND DOCUMENTATIONS FOR APPLICATION FOR ENGINEERING MAJOR:

- 1. Engineering BS Degree – Graduation Documentation Coversheet**
 - Please note that you will have to complete the exit survey on the website before you can access the BS degree graduation application given at <http://www.sfsu.edu/~admisrec/reg/ga.htm>
 - Follow instructions on Coversheet
- 2. Engineering General Education – Graduation Documentation Coversheet**
 - Download from http://engineering.sfsu.edu/current_students/graduation/index.html
 - Follow instructions on Coversheet.
- 3. You must file your application at One-Stop desk yourself**
 - You must pick up your approved application from the School of Engineering and deliver it to the One-Stop desk in the Student Services building.
 - You have not completed your application process until it has been submitted to the University and the application fee has been paid.
 - The School of Engineering is not responsible for approved applications that are not picked up and properly filed with the University.